

Moving Preparation Checklist

- Compare proposals of professional movers:
 - Costs for services such as packing and unpacking
 - Costs of packing materials and boxes
 - Distance and weight charges
 - Insurance
 - Availability and notice needed
- Plan a self-move well in advance:
 - Make truck reservations early (6-8 weeks or more)
 - Include a reservation for a dolly and moving pads
 - Reconfirm one week prior
 - Arrange for help from family and friends
- If you have children, involve them in planning and preparing for the move
- Create a file for storing documents about your home and manufacturer literature
- Retain receipts for tax purposes – moving costs may be deductible
- Send change-of-address cards to magazines and book clubs six weeks prior to your move
- Give the forwarding order to your old post office one month prior to assure uninterrupted service
- Register children in their new schools
- Transfer medical and dental records, if necessary
- Arrange for homeowner insurance and obtain the certificate you need for closing
- Order checks with new your address; update financial records
- Properly dispose of flammable or hazardous materials that should not be moved
- Packing Materials
 - Boxes of various sizes; cartons for mattresses
 - Packing tape and heavy string
 - Packing paper, newspaper, bubble wrap
 - Labels to identify boxes (include a number, room/name); "Fragile" labels for special items
 - Markers
 - Master packing list (list each box by number with name/room and brief description of contents)
 - Scissors
 - Furniture pads, blankets, rugs
- Moving Day Necessities
 - Children's toys and games
 - Toilet paper
 - Beverages and snacks
 - Paper towels
 - Soap and hand towels
 - Trash bags
 - First aid kit
 - Prescription medication
 - Medical supplies for special needs
 - Pad and pen
 - Small tools: tape measure, scissors, screwdrivers, hammer
 - Ice maker hook-up kit
 - Dryer vent flex hose
 - New hoses for washing machine
 - Picture hangers
 - Plant hooks
 - Scratch cover
 - Shelf liner / contact paper
 - Phone and phone book

Additional Notes:

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